

Akoma Holdings Inc

Housing Application Form

This application is being used to assess eligibility for both the affordable and market rate homes available in the LakeLoon CherryBrook housing development. Any missing documentation will delay the processing of your application.

AHI is committed to protecting people's personal information. The personal information collected in this rental application is gathered solely for the purpose of assessing your suitability as a tenant, including verifying your identity, rental history, employment, and credit worthiness.

Step 1

Applicant 1 Personal Details

Salutation: Mr. Mrs. Ms. Miss

Last Name: _____ First Name: _____

Date of Birth: mm____/day____/year_____

Social Insurance Number: _____

Home Phone: _____ Cell: _____ Work: _____

Email: _____

Current Address: _____ Apt.# _____

City: _____ Province: _____ Postal Code: _____

How long have you been at this address? _____

Previous address if less than 1 year: _____

Name of current landlord: _____ Phone: _____

Monthly rent: _____ Number of current bedrooms: _____

If you need help with this application please contact AHI at (782) 414 - 7377

Employer: _____ Contact name: _____

Address: _____ Phone number: _____

How long at this place of employment? _____

Term of Employment: _____ Position Held: _____

Applicant 2 Personal Details

Salutation: Mr. Mrs. Ms. Miss

Last Name: _____ First Name: _____

Date of Birth: mm____/day____/year____

Social Insurance Number: _____

Home Phone: _____ Cell: _____ Work: _____

Email: _____

Current Address: _____ Apt.# _____

City: _____ Province: _____ Postal Code: _____

How long have you been at this address? _____

Previous address if less than 1 year: _____

Name of current landlord: _____ Phone: _____

Monthly rent: _____ Number of current bedrooms: _____

Employer: _____ Contact name: _____

Address: _____ Phone number: _____

How long at this place of employment? _____

Term of Employment: _____ Position Held: _____

Step 2

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Current Housing Information

Have you received an eviction notice in the last 5 years? Yes No

If Yes, why?

Are you in a month-to-month lease? Yes No

Are you in a fixed term lease? Yes No

If a fixed term lease, when does your lease expire? _____

How much notice do you need to give? _____

Did you attend the community engagement session? Yes No

If No how did you find out about the housing at LakeLoon?

Have you ever been a tenant in Public, non-profit, or cooperative housing?

Yes No

If Yes, which one? _____

Do you owe past rental income with any landlord? Yes No

If Yes, how much is owing and is there a written payment schedule?

Do you have home insurance? Yes No

If Yes, who is it with? _____

How long have you had home insurance with them? _____

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When does it expire? _____

Step 3

Housing Needs

Unit Size needed: 3 Bedroom 4 Bedroom

Do you have a rental subsidy Yes No

Will you need to apply for a rental subsidy? Yes No

What is your desired move in date? _____

Do you or any other applicant have a vehicle? Yes No

If Yes, how many? _____

Do you or any other applicant have a pet? Yes No

If 'Yes' indicate what you have, the breed, how many

Do you or any other applicant have mobility challenges? Yes No

If Yes, please give details: _____

Do you expect the number of people living with you to permanently change over the next 12 months due to pregnancy, family leaving or joining, etc.

Yes No

If Yes, please explain with expected date of the household size change.

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Step 4

Income and Assets

This information is to be completed on all household members over the age of 18 who earn income. Please provide the most recent Notice of Assessment. Each household member 18 years of age and older are to provide monthly income amounts for the following categories:

Applicant Last Name				
Applicant First Name				
Income Categories	\$/Month	\$/Month	\$/Month	\$/Month
Alimony/Child Support				
Capital Gains				
Canada Pension Plan Disability				
Canada Pension Plan Other				
Dividends				
Employment Insurance				
Employment Income				
Foster Child Payment				
Gratuities				
Immigration Sponsorship				
Human Resource Development Canada				
Interest				
Old Age Security				
Guaranteed Income Supplement				
Spousal Allowance				
Other Country Social Security				
Other Income				

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Other Pension				
Rental Income				
RRSP/RIF				
Social Assistance				
Student Loan				
Workers Compensation				
Veterans Pensions & Allowance				
Total Income				

Total income for the household per month \$ _____

Step 5

Household composition

List yourself on line 1 then all persons who will be living in the unit

Full Name (Last/First)	Date of Birth	Relationship to Applicant	Type of Disability?	Do they live Full-Time with you now?	If no, how many days of the
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	
				Yes No	

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Step 6

Consent & Declaration

Please read carefully and tick each consent box:

- I acknowledge that I have read and understand the AHI Housing Information
- I consent to Akoma Holdings Inc (AHI) making the necessary inquiries to verify the information submitted in this application, including conducting a credit check, reference checks, follow up with former landlords, employer confirmation, etc
- If requested are you willing to do a child abuse registry check? Yes No
- I declare that all information provided in this application is true and accurate
- I understand that falsification of any or all of this information provided by me may be cause for the cancellation of the application
- I understand that it is my responsibility to advise AHI of any changes to the information provided
- I understand that it is my responsibility to ensure that all supporting documents necessary for the submission of a complete application are provided

Step 7

Confirmation of Completed Application

The following items are requirements in order to submit a completed housing application to AHI.

- Notice of Assessment for proof of income
- Eligibility check list
- Proof of student status
- Proof of insurance

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- Credit check
- Child abuse registration check
- Landlord reference (2)
- Employer – Company name and contact
- Signed application

Applicant's Name: _____

Applicant's Signature: _____

Application Date: _____

**Please save the PDF and email it to akomahousing@akoma.ca, or drop it off at
18 Wilfred Jackson Way, Kinney Place (Admin Office)**

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